



Regent Hill International School Pre -Primary Block 9

P O Box 80513 Gaborone
Tel: 3919727 Cell: 76932232 Fax: 3919729
E-mail: inquiry@regenthillschool.com
Website: www.regenthillschool.com

PROSPECTUS 2020



ABOUT US:

Regent Hill School is a multicultural English Medium Private School registered with the Botswana Ministry of Education & Skills Development. We cater for pupils from of all nationalities from around the world, with varied national, social and cultural background.

OUR VISION:

Our objective for the future of Regent High School is to sustainably foster and support:
A modern school environment where children initiate, explore, develop and take responsibility for their own learning.

A deep understanding of and respect for cultural diversity.
A highly skilled and enthusiastic teaching team.

A challenging yet entertaining, relevant high quality and at the same time comprehensive curriculum that will stimulate high achievement for all our pupils.

Development of the whole child who is self-reliant.

OUR MISSION

To create an environment of excellence where pupils are able to positively contribute to the global community.

SCHOOL PRAYER:

“OH GOD! GUIDE ME, PROTECT ME,
MAKE OF ME A SHINING LAMP AND BRILLIANT STAR.
THOU ART THE MIGHTY AND THE POWERFUL”

OUR CURRICULUM:

THE SCHOOL FOLLOWS THE BOTSWANA GOVERNMENT PSLE CURRICULUM PRESCRIBED BY THE MINISTRY OF EDUCATION AND SKILLS DEVELOPMENT, BLENDED WITH THE CAMBRIDGE INTERNATIONAL PRIMARY CURRICULUM FOR ENRICHMENT.

ANY CHILD COMING INTO REGENT HILL FROM ENGLISH MEDIUM INSTITUTIONS WORLDWIDE WILL BE ABLE TO COPE WITH OUR CURRICULUM AS THEY WILL GO THROUGH AN ELABORATE ORIENTATION PROGRAMME. OUR INFANT PROGRAM IS DESIGNED TO STIMULATE INFANTS COGNITIVELY THROUGH INDIVIDUAL ROUTINES, INCLUDING PHYSICAL DEVELOPMENT AND HEALTH, LANGUAGE AND SOCIAL EMOTIONAL LEARNING AND DEVELOP EVERY CHILD'S SOCIAL SKILLS, CREATIVITY.

- We foster the ***language of virtues*** to our children at an early age. This helps in bringing out the best character in every child. They adopt the positive attitude of trust, love, forgiveness and appreciation. We hope to foster a passion for learning and exploration that will last your child a lifetime, and instil in them moral values that respect the environment as well as people and their cultures.
- We offer a wide range of ***Extra Curriculum*** activities such as; ***Swimming, French, Computers and Music.***
- **Sport and Cultural Activities:** Regent Hill offers a rich diversity of sporting and cultural activities. These include, among many others, Ball games, Racing, Jungle gym activities, Drama, Music, Dance, Judo, Athletics, Chess, Cookery classes, Art.



APPLICATION AND ADMISSION INTO REGENT HILL:

We take the following groups: **Kindergarten1 & 2(Ages 6month - 4 years) and Reception (Ages 4 ½ to 5+)**

- For admission into these classes, applicants should furnish the school office with the following:
 1. A completed application form with P200.00 registration fee
 2. A photocopy of the child's birth certificate
 3. Photocopies of the latest school reports
 4. A photocopy of the health card, showing child's immunization in the case of children aged 6 or less.
 5. Two recent passport-size photographs
 6. Copy of Omang / ID (parent/ legal guardian)
 7. If you are not citizens of Botswana, you should provide the necessary documents to prove that you and your child are legally residing in Botswana.
- **Entrance Assessment:** We have assessment sessions which features shorter, more game-like activities and simplified scoring procedure
- **Class Sizes:** Pupils are placed in classes of 15 to 25 children, with 2 Teachers.

We offer the following services and activities in Early Childhood:

- Kindergarten and Reception Classes

Indoor Activities

- Organised free play
- Circle Time
- Creative Art Projects
- Cookery Classes

Outdoor activities

- Playground Activities
- Nature Walks
- Swimming

Special Enrichment Programs

- Field Trips
- Special Guest Visitors
- Children's Classes/Character Building (virtues)
- French
- Music
- Computer
- Talent Show

Office Hours:

MONDAY TO FRIDAY: 7:30AM TO 4:30PM

OPERATING HOURS: OUR CENTRE OPENS AT 6:45AM AND CLOSSES AT 16:30PM MONDAY TO FRIDAY

HOMework:

All pupils in the school are required to do some homework at home. Children will be issued with a homework diary that will help monitor their homework on a weekly basis and on demand. Parents/Guardians should use this diary to communicate progress on homework or other issues at all times.

SCHOOL UNIFORM

All pupils are expected to wear the school uniform. All uniforms can be purchased in our school uniform shop.

Item	Size	Unit Price (PULA)
Pre-Tracksuit	20-24	240.00
	26-28	260.00
Pre-School Tunic	20-22	160.00
	24-26	170.00
Golf Shirts	24-28	130.00
Trousers	20-28	100.00
P.E T-Shirt	20-28	95.00
P.E Shorts	All sizes	70.00
Floppy Hats	One Size	60.00





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SCHOOL FEE STRUCTURE

There is a non-refundable registration fee of P200.00 for new students.

PRE-SCHOOL

The term's fee is **P4500.00 per Term for Kindergarten 1&2 and P5250.00 for Reception Class**

Kindergarten 1 &2 (Ages 6 months to 4 years)

Full Payment: 4500.00 Paid by 30th December 2019 (Advance Payment)

Method 1: 2250.00 Paid by 30th December 2019
 2250.00 Paid by 30th January 2020

Method 2: 1500.00 Paid by 30th December 2019

1500.00 Paid by 30th January 2020
1500.00 Paid by 30th February 2020

Reception Class (Ages 4^{1/2} to 6 years)

Full Payment: 5250.00 Paid by 30th December 2019 (Advance Payment)

Method 1: 2625.00 Paid by 30th December 2019
2625.00 Paid by 30th January 2020

Method 2: 1750.00 Paid by 30th December 2019
1750.00 Paid by 30th January 2020
1750.00 Paid by 30th February 2020

NB:

- If payment is made before commencement of the current term, there is a **discount of 2.5% on the term's fee.**
- For new students, registration fee is P200
- Parents/Guardian who collect their children from school after 5 pm will be charged P50.00 per day per child.

NB; please observe the dates by which payments must be made.

1. Parents are to select their Method of Payment and adhere to it. For example: If you have not cleared the fees by the start of the term, you automatically fall into the instalment method. **All children with outstanding fees will not be allowed to sit in class.**
2. Cheques will only be accepted upon agreement with Management. Post-dated cheques will not be accepted.
3. A Penalty of P200.00 is payable on all 'Refer to Drawer's Cheques.
4. Fees for the current term must be cleared before any payments can be credited for the next term.
5. Please deposit school fees in the School Account at any Standard Chartered Bank Branch at your own convenience and avail the deposit slip the office. (Banking details below)

The name and class of your child should be clearly stated on any deposit slips! If the deposit slip is lost and the name and class of your child had not been narrated on the deposit slip, your account may not be credited with the payment.

Bank: Standard Chartered Bank
Account name: Regent Hill Primary School
Account Number: 0100181849700
Branch: Game City
Branch Code: 66 – 28 – 67

6. The original deposit slip (including the child's name and class) should be availed to the School Office.
7. If you live outside Gaborone, the deposit slip can be faxed to the school on Fax number 3 919 729 or emailed to; inquiry@regenthillschool.com
8. ***You can also pay by swiping at the school. For safety reasons, the school does not accept cash payments.***
9. WE REQUIRE A FULL TERM'S NOTICE IN WRITING BEFORE YOUR CHILD IS CONSIDERED WITHDRAWN FROM THE SCHOOL. A one-month notice in writing may be accepted if sufficient supporting evidence as to the reason of transfer is provided with the transfer request.
10. The registration fee is non-refundable. School fees may be refunded if they have been paid in advance and meet the terms of item number 9 stated above.
11. Please feel free to contact the school for any further information or clarifications.

MULTIPLE CHILD DISCOUNTS

Regent Hill School understands the financial pressure entailed with supporting more than one child, and we are pleased to offer the following discounts for parents with several children enrolled in any Regent Hill School Campuses. ***Terms and conditions may apply***, please see bursar if it applies to your situation.

1 st /oldest child: No discount	(100% of fees)
2 nd child: 10% discount	(90% of fees)
3 rd child: 15% discount	(85% of fees)
4 th /youngest child: 20% discount	(80% of fees)



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LIST OF ITEMS TO BRING FOR PRE-SCHOOL PUPILS

- **A box of tissue once per term**
- **Vaseline or lotion (depending on what the parent prefers)**
- **Wet wipes**
- **A change of clothes**
- **A blanket or sheet**
- **Snacks from the following list to be kept in a sealed plastic**

container:

- Fruit
- Simba nuts and raisins
- Yogurt
- Sandwich
- Dried fruit
- 100% fruit juice/vegetable juice
- Bottled water

PLEASE NOTE THE FOLLOWING

- **No cooked food such as fresh chips, rice, pastas to be packed for the children.**
- **All Students are provided with breakfast, lunch and afternoon snack before dismissal time 16:30pm.**
- **Sun Hats are compulsory for every child. There are available in the school uniform shop**