



PROSPECTUS

2021 ACADEMIC YEAR

REGENT HILL INTERNATIONAL PRE-SCHOOL

TLOKWENG CAMPUS



ABOUT OUR SCHOOL



Get in touch!

P.O. Box 80513, Gaborone
Plot 26125, Block 9, Gaborone

Tel: 395 9445

Fax: 391 9729

Cell: 72 899 921

Email: inquiry.pretlokweg@regenthillschool.com

Web: www.rhis.ac.bw

Office Hours

Monday to Friday: 7:30 AM to 4:40 PM

School vacation: 8:30 AM to 3:00 PM

Class contact hours

Monday to Friday: 7:00 AM to 4:30 PM

Regent Hill International School is a multicultural English Medium Private School registered with the Botswana Ministry of Education & Skills Development. We cater for pupils from of all nationalities from around the world, with varied national, social and cultural background.

OUR MISSION

To create a learning environment which encourages every individual to achieve their best in all aspects of life.

OUR VISION

Our objective for the future of Regent High School is to sustainably foster and support:

- A modern school environment where children initiate, explore, develop and take responsibility for their own learning.
- A deep understanding of and respect for cultural diversity.
- A highly skilled and enthusiastic teaching team.
- A challenging yet entertaining, relevant high quality and at the same time comprehensive curriculum that will stimulate high achievement for all our pupils.
- Development of the whole child who is self-reliant.

THE SCHOOL

CURRICULUM

The Pre-School Curriculum consists of six areas of learning:

- Personal, Social and Emotional development
- Language Development and early learning literacy
- Physical, creative and aesthetic development
- Early Mathematical Development and science process skills
- Health, Nutrition and safety
- **Moral and Spiritual Guidance:** We foster the language of virtues to our children at an early age. This helps in bringing out the best character in every child. They adopt the positive attitude of trust, love, forgiveness and appreciation.

We also offer

- A wide range of **Extra-Curricular** activities such as; Swimming, French, Computers and Music.
- **Sport and Cultural Activities:** Regent Hill offers a rich diversity of sporting and cultural activities. These include, among many others, Ball games, Racing, Jungle gym activities, Drama, Music, Dance, Judo, Athletics, Chess, Cookery classes and Art.

Indoor and outdoor activities

- Organised free play
- Playground activities
- Nature walks



Special Enrichment Programs: * Field trips * Special guest visitors * Talent shows

APPLICATION AND ADMISSION INTO REGENT HILL

We take the following groups: **Kindergarten** (Ages: 2 to 4) and **Reception** (Ages: 4 ½ to 5+).

- For admission into these classes, applicants should furnish the school office with the following:
 - A completed application form with P200.00 registration fee
 - A photocopy of the child's birth certificate
 - Photocopies of the latest school reports
 - A photocopy of the health card, showing child's immunization in the case of children aged 6 or less.
 - Two recent passport-size photographs
 - Copy of Omang/ID (parent/ legal guardian)
 - If you are not citizens of Botswana, you should provide the necessary documents to prove that you and your child are legally residing in Botswana.
- **Entrance Assessment:** We have assessment sessions which features shorter, more game-like activities and simplified scoring procedure.
- **Class Sizes:** Pupils are placed in classes of 15 to 25 children, with 2 Teachers.

HOMEWORK

All pupils in the school are required to do some homework at home. Children will be issued with a homework diary that will help monitor their homework on a weekly basis and on demand. Parents/Guardians should use this diary to communicate progress on homework or other issues at all times.

STATIONERY

Stationery will be provided by the school.

SCHOOL UNIFORM

All pupils are expected to wear the school uniform. All uniforms can be purchased in the school uniform shop at our Block 9 campus (see prices below). **Sun Hats are compulsory for every child.**

BOYS

- Navy blue trouser/short
- White shirt long and short
- House P.E. t-shirt
- P.E shorts Navy blue
- Socks
- Sunhat
- Jersey
- Tracksuit

GIRLS

- Dress
- Jersey
- Tracksuit
- Socks
- Sunhat
- House P.E. t-shirt
- P.E. shorts navy blue



ITEM	SIZE	UNIT PRICE (P)
PRE-SCHOOL TRACKSUIT	20-24	240
	26-28	260
PRE-SCHOOL TUNIC	20-22	160
	24-26	170
GOLF SHIRTS	24-28	130
TROUSERS	20-28	100
P.E. T-SHIRTS	20-28	95
P.E. SHORTS	ALL SIZES	70
FLOPPY HATS	ONE SIZE	60

2021

FEES & CHARGES

There is a non-refundable registration fee of P200.00 for new students.

Kindergarten Class 1 & 2 (Ages 2 to 4 years) – P3,200 per term

Method 1 P 9,600/year - on or before 31 December 2020

Method 2

1st installment P 1,600 paid on or before 31 December 2020

2nd installment P 1,600 paid on or before 31 January 2021

3rd installment P 1,600 paid on or before 28 February 2021

4th installment P 1,600 paid on or before 31 March 2021

5th installment P 1,600 paid on or before 30 April 2021

6th installment P 1,600 paid on or before 31 May 2021

Method 3

1st installment P 1,070 paid on or before 31 December 2020

2nd installment P 1,070 paid on or before 31 January 2021

3rd installment P 1,070 paid on or before 28 February 2021

4th installment P 1,070 paid on or before 31 March 2021

5th installment P 1,070 paid on or before 30 April 2021

6th installment P 1,070 paid on or before 31 May 2021

7th installment P 1,060 paid on or before 30 June 2021

8th installment P 1,060 paid on or before 31 July 2021

9th installment P 1,060 paid on or before 31 August 2021

Reception Class Fees (Ages 4 ½ to 6 years) – P 3,500 per term

Method 1 P 10,500/year - on or before 31 December 2020

Method 2

1st installment	P 1,750 paid on or before 31 December 2020
2nd installment	P 1,750 paid on or before 31 January 2021
3rd installment	P 1,750 paid on or before 28 February 2021
4th installment	P 1,750 paid on or before 31 March 2021
5th installment	P 1,750 paid on or before 30 April 2021
6th installment	P 1,750 paid on or before 31 May 2021

Method 3

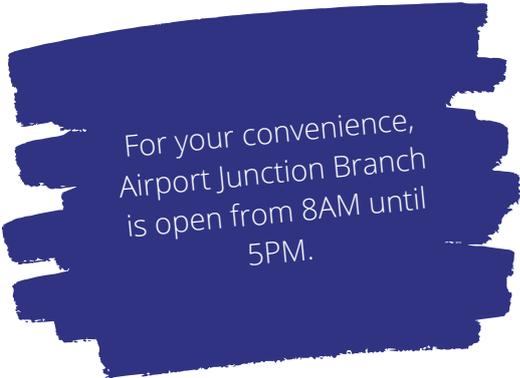
1st installment	P 1,170 paid on or before 31 December 2020
2nd installment	P 1,170 paid on or before 31 January 2021
3rd installment	P 1,170 paid on or before 28 February 2021
4th installment	P 1,170 paid on or before 31 March 2021
5th installment	P 1,170 paid on or before 30 April 2021
6th installment	P 1,170 paid on or before 31 May 2021
7th installment	P 1,160 paid on or before 30 June 2021
8th installment	P 1,160 paid on or before 31 July 2021
9th installment	P 1,160 paid on or before 31 August 2021

NOTE

- If full payment is made before commencement of the current term, there is a 2.5% discount on the term's fees.
- There is a 7.5% discount for all annual fees cleared by 31st January 2021.
- **Please observe the dates by which payments must be made.**
- Parents are to select their Method of Payment and adhere to it. For example: If you have not cleared the fees by the start of the term, you automatically fall into the installment method.
- **All fees are paid in advance of the school term, if paying in installments; the school will only allow three installments.**
- Children owing on the monthly installments will not be permitted to come to school and may have their classroom schedule interrupted.
- Parents/Guardians who collect their children from school after 5 pm will be charged P50.00 per day per child.
- Cheques will only be accepted upon agreement with Management. Post-dated cheques will not be accepted.
- A Penalty of P200.00 is payable on all 'Refer to Drawer's Cheques.
- Fees for the current term must be cleared before any payments can be credited for the next term.
- Please deposit school fees in the School Account at any Bank Gaborone Branch at your own convenience and avail the deposit slip to the office. (Banking details below).

The name and form of your child should be clearly stated on the deposit slip! If the deposit slip is lost and the name and form of your child had not been narrated on the deposit slip, your account may not be credited with the payment.

Bank	Bank Gaborone
Account Name	Tlokweng Pre-School
Account Number	8001088461
Branch	Airport Junction
Branch Code	20-18-67



- The original deposit slip (including student's name and Standard) should be availed to the school office.
- If you live outside Gaborone, the deposit slip can be faxed to the school on Fax number: 391 9729 or emailed to inquiry.pretlokweng@regenthillschool.com
- **You can also pay by swiping at the school. For safety reasons, the school does not accept cash payments.**
- WE REQUIRE A FULL TERM'S NOTICE IN WRITING BEFORE YOUR CHILD IS CONSIDERED WITHDRAWN FROM THE SCHOOL. A one month notice in writing may be accepted if sufficient supporting evidence as to the reason of transfer is provided with the transfer request.
- Please feel free to contact the school for any further information or clarifications.

MULTIPLE CHILD DISCOUNTS

Regent Hill International Secondary School understands the financial pressure involved in supporting more than one child, and we are pleased to offer the following discounts for parents with several children enrolled in Regent Hill International Primary School (Terms and Conditions may apply, please see the bursar if it applies to your situation):

1st/oldest child: No discount	100% of fees
2nd child: 10% discount	90% of fees
3rd child: 15% discount	85% of fees
4th/youngest child: 20% discount	80% of fees

LIST OF ITEMS TO BRING FOR PRE-SCHOOL PUPILS

- A box of tissue once per term
- Vaseline or lotion (depending on what the parent prefers)
- Wet wipes
- A change of clothes
- A blanket or sheet
- Homework file 80 pockets and a Zip pocket
- Pencil-case (pencil, eraser, sharpener, twist crayons) in order to avoid sharing due to COVID-19
- Face Mask
- Snacks from the following list to be kept in a sealed plastic container:
 - Fruit
 - Simba chips
 - Peanuts and raisins
 - Yogurt
 - Sandwich
 - Dried fruit
 - 100% fruit/vegetable juice
 - Bottled water

PLEASE NOTE THE FOLLOWING

- No cooked food such as fresh chips, rice, pastas to be packed for the children.
- All Students are provided with breakfast, lunch and afternoon snack before dismissal time at 4:30 PM.
- There will be a penalty for every child picked up after the stipulated times.

